



Examinations Council of Zambia

Guidelines and Regulations on Candidate Registration

Primary School Leaving Examination (PSLE)

Junior Secondary School Leaving Examination (JSSLE)

Junior Secondary External Examination (JSEE)

School Certificate (SC)

General Certificate of Education (GCE)

(2025)

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1.0 GUIDELINES FOR PRE-REGISTRATION OF CANDIDATES

1.1 Pre-Registration Activity

1.1.1 The Head teacher/Centre Coordinator should compile registration data to be entered by asking candidates to provide the following details:

- (i) Name which should be on the Certificate in full; and as they appear on the Birth Certificate/Birth Record.
- (ii) Date of Birth and gender as it appears on the Birth Certificate/Birth Record;
- (iii) Subjects to be written and paper options;
- (iv) Candidate National Registration Card Number for GCE candidates.

1.1.2 Once the above details have been compiled, the Head teacher should ask the candidates to verify that the above information has been correctly written before commencement of entering the data.

1.2 Data Capture

1.2.1 The Head teacher should ensure that all the candidates in the school have provided the required and correct registration details.

1.2.2 All candidates should be pre-entered into the OCRS before paying examination fees where applicable.

1.2.3 Where applicable, only candidates that have paid Examination Fees would be registered for Examinations by moving to the paid register. (Refer to Guidelines on Payments of Examination Fees on Sections 13 to 16 of this document).

1.2.4 The Headteacher must ensure that instructions provided in the Online Candidate Registration System (OCRS) manual are followed when entering the data. The most important points to note include the following:

a. Primary School Leaving Examination (PSLE) Centre

- (i) Examination numbers are automatically generated.
- (ii) All subjects are automatically allocated except for the Zambian Language which the Data Entry Officer has to select from the seven options for the candidates.
- (iii) A school shall select only One Zambian Language for all the candidates.
- (iv) The Data Entry Officer should select candidates' School of Choices

from a list of Junior Secondary School Leaving Examination approved existing Examination Centres provided by the Examinations Council of Zambia in the OCRS.

- (v) Candidates' schools of choice are restricted to the Province. Choosing a school outside the Province is not allowed.

b. Junior Secondary School Leaving Examination (JSSLE) Centres

- (i) Every candidate must supply a valid examination number as stated on the Primary School Leaving Examination Certificate or Statement of Results.
- (ii) All repeaters must be entered for the Junior Secondary External Examination.
- (iii) Only applicable subjects must be selected.
- (iv) Candidates should register for a maximum of nine subjects.

c. School Certificate (SC) Centres

- (i) Every candidate must supply a valid Examination Number as stated on the Junior Secondary School Leaving Examination Certificate/Statement of Results.
- (ii) All repeaters must be entered for the General Certificate of Education (GCE) Examination. The Junior Secondary School Leaving Examination number can only be used in one sitting.
- (iii) Only applicable subjects must be selected.
- (iv) Candidates taking Pure Sciences must register for 5054 Physics and 5070 - Chemistry while those taking Physical Science must register for 5124 - Science.

d. Junior Secondary External Examination (JSEE) Centres

- (i) Examination numbers will be automatically generated and are different from year to year.
- (ii) Candidates can enter for one or more subjects but maximum of nine.
- (iii) Candidates should only be entered for subjects with a practical component at centres that have facilities for conducting practicals as School Based Assessment.

e. General Certificate of Education (GCE) Centres

- (i) Examination Numbers are automatically generated and are different from year to year.
- (ii) Candidates can enter for one or more subjects but maximum of nine.
- (iii) Candidates should only be entered for subjects with a practical component at centres that have facilities for conducting practicals as School Based Assessment.

2.0 2025 PRIMARY SCHOOL LEAVING EXAMINATION CANDIDATE REGISTRATION

2.1 Registration

- 2.1.1 Registration of Primary School Leaving Examination candidates for the 2025 Examination will be done through the Online Candidate Registration System (OCRS).
- 2.1.2 This is a system that has been designed to allow for the registration of candidates at school level.
- 2.1.3 An intending candidate becomes a bonafide candidate only after he/she has been correctly entered by the Head of a registered Examination Centre and confirmed by the Examinations Council of Zambia through the final Attendance register.

2.2 Eligibility

Candidates entering for the Primary School Leaving Examination must have completed Seven (7) years of Primary Education as per requirements of the Zambian Curriculum.

2.3 Entries

- 2.3.1 All learners on the school register eligible to sit for Primary School Leaving Examination must be entered for the examination even if they are on suspension, are sick in hospital or even away from school for whatever reason.
- 2.3.2 Transferred eligible learners must be entered for the examination by the school where they were transferred to.
- 2.3.3 Candidates in Public and Grant-Aided schools will be entered on OCRS and will immediately appear on the Provisional Register.
- 2.3.4 For candidates in Public and Grant-Aided Schools, a final Provisional Register will be available for printing after registration since there will be no payment of

examination fees.

2.3.5 Candidates in Private Schools should be pre-entered into the OCRS before paying examination fees.

2.3.6 As candidates in Private Schools pay examination fees, they will move to the paid register. (*Refer to Guidelines on Payments of Examination Fees on Sections 13 to 15 of this document*).

3.0 2025 JUNIOR SECONDARY SCHOOL LEAVING EXAMINATION CANDIDATE REGISTRATION

3.1 Registration

3.1.1 Registration of the Junior Secondary School Leaving Examination candidates for the 2025 Examination will be done through the Online Candidate Registration System (OCRS).

3.1.2 This is a system that has been designed to allow for the registration of candidates at school level.

3.1.3 An intending candidate becomes a bonafide candidate only after he/she has been correctly entered by the Head teacher of a registered Examination Centre and confirmed by the Examinations Council of Zambia through the final Attendance Register.

3.2 Eligibility

3.2.1 Candidates entering for the Junior Secondary School Leaving Examination must have completed Two (2) years of Junior Secondary Education as per requirements of the Zambian Curriculum.

3.2.2 Candidates entering for the Junior Secondary School Leaving examination must be in possession of a Primary School Leaving Examination Certificate and a valid Primary School Leaving Examination number.

3.3 Entries

3.3.1 All learners on the school register in Grade 8 must be entered for the examination even if they are on suspension, are sick in hospital or even away from school for whatever reason.

3.3.2 Transferred Grade 8 learners must be entered for the examination by the school where they were transferred to.

- 3.3.3 Candidates in Public and Grant-Aided Schools will be entered on OCRS and immediately appear on the provisional register.
- 3.3.4 For candidates in Public and Grant-Aided Schools, a final provisional register will be available for printing after registration since there will be no payment of examination fees.
- 3.3.5 Candidates in Private Schools should be pre-entered into the OCRS before paying examination fees.
- 3.3.6 As candidates in Private Schools pay examination fees, they will move to the paid register. (*Refer to Guidelines on Payments of Examination Fees on Sections 13 to 15 of this document*)

4.0 2025 SCHOOL CERTIFICATE CANDIDATE REGISTRATION

4.1 Registration

- 4.1.1 Registration of the School Certificate candidates for the 2025 Examination will be done through the Online Candidate Registration System (OCRS).
- 4.1.2 This is a system that has been designed to allow for the registration of candidates at school level.
- 4.1.3 An intending candidate becomes a bonafide candidate only after he/she has been correctly entered by the Head teacher of a registered Examination Centre and confirmed by the Examinations Council of Zambia through the final attendance register.
- 4.1.4 Candidates in Private Schools should be pre-entered into the OCRS before paying examination fees.
- 4.1.5 As candidates in Private Schools pay examination fees, they will move to the paid register. (*Refer to Guidelines on Payments of Examination Fees on Sections 13 to 15 of this document*)

4.2 Eligibility

- 4.2.1 Candidates entering for the School Certificate Examination must be in possession of a Junior Secondary School Leaving Examination Certificate, valid examination number and must have completed three (3) years of Senior Secondary Education as per requirements of the Zambian curriculum.

4.2.2 Transferred School Certificate learners must be entered for the examination by the school where they were transferred to.

4.3 Entries

4.3.1 All learners on the school register in Grade 11 must be entered for the examination even if they are on suspension, are sick in hospital or even away from school for whatever reason.

4.3.2 Transferred Grade 11 learners must be entered for the examination by the school where they were transferred to.

4.3.3 Candidates in Public and Grant-Aided Schools will be entered on OCRS and will immediately appear on the Provisional Register.

4.3.4 For candidates in Public and Grant-Aided Schools, a final Provisional Register will be printed after registration since there will be no payment of examination fees.

4.3.5 Candidates in Private Schools should be pre-entered into the OCRS before paying examination fees.

4.3.6 As candidates in Private Schools pay examination fees, they will move to the paid register. (*Refer to Guidelines on Payments of Examination Fees*).

5.0 2025 JUNIOR SECONDARY EXTERNAL EXAMINATION CANDIDATE REGISTRATION

5.1 Registration

5.1.1 Registration of the Junior Secondary External Examination Candidates for the 2025 Examination will be done through the Online Candidate Registration System (OCRS).

5.1.2 This is a system that has been designed to allow for the registration of candidates at the school level.

5.1.3 An intending candidate becomes a bonafide candidate only after he/she has been correctly entered by the Head teacher of a registered Examination Centre and confirmed by the Examinations Council of Zamia through the final Attendance register.

5.2 Eligibility

5.2.1 Learners who did not make a Junior Secondary School Leaving Examination

Certificate at their first or subsequent examination sittings and wish to improve and obtain a Junior Secondary School Leaving Examination Certificate.

5.2.2 Learners taking instruction through Open and Distance Learning or any other form of instruction to prepare for the examination.

6.0 2025 GENERAL CERTIFICATE OF EDUCATION (GCE) CANDIDATE REGISTRATION

6.1 Registration

6.1.1 Registration of the GCE candidates for the year 2025 Examination will be done through the Online Candidate Registration System (OCRS).

6.1.2 This is a system that has been designed to allow for the registration of candidates at the school level.

6.1.3 An intending candidate becomes a bonafide candidate only after he/she has been correctly entered by the Head teacher of a registered Examination Centre and confirmed by the Examinations Council of Zambia through the final Attendance Register.

6.2 Eligibility

Candidates entering for the General Certificate of Education Examination must be in possession of a National Registration Card (NRC) or Valid Passport.

6.3 Entries

6.3.1 All candidates should be pre-entered into the system before paying examination fees.

6.3.2 Only candidates that have paid Examination Fees would be registered for Examinations by moving to the paid register.

7.0 PROCEDURE FOR REGISTRATION OF CANDIDATES

7.1 The Head teachers/Centre Coordinators are advised to strictly follow the guidelines for the registration of candidates enclosed herewith and in the OCRS Manual.

7.2 The Provincial Education Officers and District Education Board Secretaries should ensure that checklists are used to verify that all registered examination centres have presented candidates on the printed and signed Provisional Candidate registers from the schools/centres.

7.3 Verification of data is one quality control measure which ensures that all candidates have

been registered. You are therefore urged not to skip any of the verification processes.

8.0 PERIOD FOR REGISTRATION

8.1 The commencement date for registration of candidates in Schools/Centres for the 2025 Examination is **Friday, 8th November, 2024**.

8.2 The closing date for registering candidates in Schools/Centres for the 2025 Examination is **Friday, 28th February, 2025**.

8.3 There will be no extension to the closing date for receipt of entries as the date for procurement of examination materials cannot be changed.

9.0 2025 EXAMINATIONS SCALE OF FEES

The scale of examination fees payable by School Examinations candidates for the year 2025 examinations is as follows:

- (a) Candidates in Public Schools shall not pay examination fees;
- (b) Candidates in Grant-Aided Schools shall not pay examination fees as Government will deduct the amounts payable by candidates and remit to ECZ.
- (c) Candidates in Private Schools shall pay Examinations fees as follows;

Sn	Level	Amount
1	Primary School Leaving Examination	K100.00 per candidate
2	Junior Secondary School Leaving Examination	K200.00 per candidate
3	School Certificate	K600.00 per candidate

- (d) Candidates under JSEE and GCE shall pay examinations fees as follows.
Please note that there shall be no entry fees.

Sn	Level	Amount
1	Junior Secondary External Examination (JSEE)	K50.00 per subject
2	General Certificate of Education (GCE)	K200.00 per subject

10.0 REGISTRATION AND RENEWAL FEES FOR PRIVATE EXAMINATION CENTRES

10.1 The Examinations Council of Zambia has announced Centre Registration and Renewal fees to be paid by Private Schools for the year 2025.

10.2 *Note that Private Examination Centres that have unpaid centre renewal fees shall be deactivated and the centres will only access the Online Candidate Registration System platform for the year 2025 once they have paid all the outstanding centre renewal fees of their Examination Centre.*

10.3 The fees payable by Schools/Centres for the year 2025 examinations are as follows:

Examination Centre Registration

Sn	Level	Amount
1	Primary School Leaving Examination	K3,600.00
2	Junior Secondary School Leaving Examination	K4,800.00
3	Junior Secondary External Examination	K4,800.00
4	School Certificate	K7,200.00
5	General Certificate of Education	K7,800.00
6	Teacher Education	K14,400.00

Examination Centre Renewal

Sn	Level	Amount
1	Primary School Leaving Examination	K2,880
2	Junior Secondary School Leaving Examination	K3,600
3	Junior Secondary External Examination	K3,600
4	School Certificate	K6,000
5	General Certificate of Education	K6,000
6	Teacher Education	K 12,000.00

Note: Examination Centres should obtain the account numbers to be used for paying centre registration/renewal fees from the ECZ Service Centre in their Provinces

11.0 GUIDELINES FOR REGISTRATION OF CANDIDATES

11.1 The following are the requirements to register a candidate;

- (i) A computer, smart phone, or Tablet enabled with internet and Internet browser (Firefox, Chrome, Edge are recommended)/
- (ii) NB: All internet browsers (especially for mobile phones) should be updated to their latest version and should allow / turn on JavaScript
- (iii) Basic knowledge on how to navigate the web/
- (iv) Candidates must be pre-registered in OCRS/

11.2 To register candidates, launch your web browser on your device and enter the following web address: systems.exams-council.org.zm into the address bar of your browser and then press the Enter key or search.

11.3 Once the correct address has been entered, choose option 1, “ONLINE CANDIDATE REGISTRATION SYSTEM” and you will be taken to a page for you to choose.

11.4 You will need to choose the level that you would want to log in with

11.5 You will need to sign into your account given by DISTRICT SYSTEM ADMINISTRATOR using your credentials, username, password.

NB: *For those who have been defined for the first time, the password '123456' should be used for the system to allow the use of personal password*

- 11.6 When logged in, on the side menu, click on “Candidate registration” and then choose the level
- 11.7 Type candidate details, choose appropriate subjects for the candidate and click “**Register**”. After successfully completing registration, click on the “Sign Out” button (last option on side menu) or continue registering more candidates.

12.0 PAYMENT METHODS

- 12.1 All 2025 examination levels will pay for examinations fees through the payment gateway.
- 12.2 There shall be **NO DIRECT DEPOSITS** into any of the ECZ Bank Accounts to avoid candidates not migrating to the paid register.
- 12.3 The only available channels will be;
 - 12.3.1 Payment Gateway (Online - Airtel Mobile Money, MTN Mobile Money, Zamtel Kwacha and VISA)
 - 12.3.2 ZANACO Branches (through Bill Muster). Institutional ID for depositing examinations fees is **6184 – ECZ Exam Fees**.
 - 12.3.3 ACCESS BANK (Airtel Mobile Money, MTN Mobile Money, and School pay Website)

13.0 PAYMENT GATEWAY - GUIDELINES FOR MAKING ONLINE PAYMENTS OF EXAMINATION FEES BY CANDIDATES USING MOBILE MONEY

- 13.1 The following are the requirements to make a payment;
 - (i) A computer, smart phone, or Tablet enabled with internet
 - (ii) Internet browser (Firefox, Chrome, Edge are recommended)
 - (iii) Basic knowledge on how to navigate the web
 - (iv) Candidates’ details must be pre-entered in OCRS.
- 13.2 To access the payment gateway, launch your web browser on your device and enter the following web address: systems.exams-council.org.zm into the address bar of your browser and then press the Enter key or search.
- 13.3 Once the correct address has been entered Choose option 7 “ONLINE PAYMENT PAYMENT GATEWAY” and you will be directed to the payment gateway.
- 13.4 On the home page for the Payment Gateway, click on the “Candidate Payment” button.

- 13.5 Select the Exam level, enter candidate's examination number, and the captcha and then click "Next".
- 13.6 Choose the service by selecting the option "Candidate Exam Registration" and an invoice will be generated containing the subjects registered for and the amount that needs to be paid for each subject. It also shows the different Payment Methods.
- 13.7 Click on the "I Accept Invoice" button and you'll be redirected to the payment option page.
- 13.8 Enter mobile number for the person paying and click on the "MAKE PAYMENT" button and you will receive a prompt on your mobile phone which you would need to accept for the payment to be successful.
- 13.9 A message displays when the transaction on your mobile money account is successful.
- 13.10 Once the payment is done successfully, the candidates will appear on the final provisional register on the OCRS.
- 13.11 Click on the "GO BACK" button and you'll be directed to a page where you can download the receipt.

14.0 PAYMENT GATEWAY - GUIDELINES FOR MAKING ONLINE PAYMENTS OF EXAMINATION FEES BY CANDIDATES USING VISA

14.1 Requirements

The following are the requirements to make a payment;

- 14.1.1 A computer, smart phone, or Tablet enabled with internet browser (Firefox, Chrome, Edge are recommended)
- 14.1.2 Basic knowledge on how to navigate the web
- 14.1.3 Candidates must be pre-registered in OCRS
- 14.1.4 A valid VISA Card
- 14.1.5 To access the payment gateway, launch your web browser on your device and enter the following web address: systems.exams-council.org.zm into the address bar of your browser and then press the *Enter* key or search.

14.2 Procedure for Making a Payment

- 14.2.1 Once the correct address has been entered Choose option 7 "ONLINE PAYMENT (PAYMENT GATEWAY)" and you'll be directed to the payment gateway.

- 14.2.2 On the home page for the Payment Gateway, click on the “Candidate Payment” button. Select the Examination level, enter candidate’s examination number, and the captcha and then click “Next”.
- 14.2.3 Choose the service by selecting the option “Candidate Examination Registration” and an invoice will be generated containing the subjects registered for and the amount that needs to be paid for each subject and an entry fee. It also shows the different Payment Methods.
- 14.2.4 Click on the “**I Accept Invoice**” button and you’ll be redirected to the payment option.
- 14.2.5 Select the card payment option, which will open up a form where the customer would have to complete their billing information.
- 14.2.6 Customer only has to enter their Email and Phone Number. Once completed, the customer clicks the send payment confirmation button.
- 14.2.7 The customer then reviews their billing information to be used when making their VISA payment. Once Billing information is confirmed the customer clicks the Proceed to Enter Card Details button to open the VISA Card acceptance page.
- 14.2.8 Once on the VISA card details page, the customer selects the VISA card Type Then enters their VISA card number, selects the Expiration date for their VISA Card and clicks the next button to proceed to the VISA payment review page.
- 14.2.9 On the Payment Review page the customer reviews their payment details and clicks the Pay button to begin their Visa payment transaction.
- 14.2.10 Once the customer clicks the “Pay” button a One Time Password (OTP) is sent to their phone to approve their VISA card transaction.
- 14.2.11 The customer then enters the received OTP and clicks the submit button, which will complete their VISA payment and a success page is then displayed.
- 14.2.12 Once the customer clicks the done button, they are then redirected back to the Fees Collection System, where they can download their Receipt.

NOTE: *Detailed instructions on how to make payments using the payment gateway can be downloaded from the ECZ Website (system.exams-council.org.zm).*

15.0 ZANACO WALK-IN CLIENTS - GUIDELINES FOR MAKING PAYMENTS

- 15.1 A client who walks into any ZANACO branch will access the **Work-Flow Tablet**.
On the tablet, the Bill Muster Deposit for examination fees to ECZ will be made.
- 15.2 The Client will Select Bill Payment Cash on Dashboard of Tablet
- 15.3 Client will enter their full name (Depositor's name).
- 15.4 Client will enter mobile phone number (Depositor's number)
- 15.5 Client will enter a One-Time-Password (OTP), which is sent to the depositor's phone number.
- 15.6 Client will key in Details;
- 15.7 Select "Examination Council" under "Merchant"
- 15.8 Enter the Candidates "Examination Number" under the "Consumer Number"
- 15.9 Enter amount being Deposited
- 15.10 Date of Deposit
- 15.11 Client will input the denomination of the deposit Amount.
- 15.12 Client will confirm the details displayed on the confirmation screen which will be;
 - 15.12.1 Merchant – Examination Council
 - 15.12.2 Consumer Name - Candidate Name
 - 15.12.3 Bill Amount – Total Cash being deposited
- 15.13 Client will sign on the screen
- 15.14 Token is Generated and sent to the depositor phone number.
- 15.15 Client gives Token to Zanaco Teller. Zanaco Teller processes the deposit.
- 15.16 If the transaction is successful, one copy of the Deposit Slip is kept by the bank and the other given to the client and the candidates will appear on the final provisional register on the OCRS.

16.0 ACCESS BANK - GUIDELINES FOR MAKING PAYMENTS

16.1 Using MTN Mobile Money

16.1.1 Requirements

You need a cell phone or tablet with an MTN Money registered SIM card

16.1.2 Procedure for Making a Payment

- (i) Customer dials *305#
- (ii) Select option 2. Pay ECZ

- (iii) Select Level
- (iv) Enter Examination number
- (v) Verify Candidate details (Name, Centre, Amount to pay)
- (vi) Authorise transaction with mobile money PIN

16.2 Using AIRTEL Money

16.2.1 Requirements

You need a cell phone or tablet with an Airtel Money registered SIM card

16.2.2 Procedure for Making a Payment

- (i) Dial *115#
- (ii) Select option 4 Make Payment
- (iii) Select option 7 School Fees
- (iv) Select option 1. School Pay (From School Pay) You will get a message to access Schoolpay “Redirection to Schoolpay”
- (vi) Select Option 2. Pay ECZ
- (vi) Select Level
- (vii) Enter Examination number
- (viii) Verify candidate details (Name, Centre, Amount to pay)
- (ix) Authorise transaction with mobile money PIN

16.3 Using ZAMTEL Kwacha

16.2.1 Requirements

You need a cell phone or tablet with a Zamtel Kwacha registered SIM card

16.2.2 Procedure for Making a Payment

- (i) Dial *368#
- (ii) Select option 5 (SchoolPay)
- (iii) Select Option 2(Pay ECZ)
- (iv) Select Option 1(Exam fees)
- (v) Select Level-1. Grade 7
 - 2. Grade 9 Internal
 - 3. Grade 9 External
 - 4. Grade 12
 - 5. GCE

- (vi) Enter Exam number or Reference
- (vii) Enter Examination number
- (viii) Verify candidate details (Name, Centre, Amount to pay)
- (ix) Authorise transaction with mobile money PIN

16.4 Schoolpay Website

16.4.1 Requirements

The following are the requirements to make a payment;

- (i) A computer, smart phone, or Tablet enabled with internet browser (Firefox, Chrome, Edge are recommended)
- (ii) Basic knowledge on how to navigate the web
- (iii) Candidates must be pre-registered in OCRS
- (iv) To access the schoolpay website, launch your web browser on your device and enter the following web address: www.schoolpay.co.zm into the address bar of your browser and then press the *Enter* key or search'

16.4.2 Procedure for Making a Payment

- (i) Visit the SchoolPay website (www.schoolpay.co.zm)
- (ii) Select Pay ECZ
- (iii) Select Channel (Airtel Mobile Money or MTN Mobile Money)
- (iv) Filter out Level/Grade
- (v) Enter Examination Number
- (vi) Verify details and enter phone number
- (vii) Authorise transaction with mobile money PIN

16.5 Downloading receipts

To download receipts for payments made directly through mobile money USSD Code (MTN *305#, Airtel Money *115# and Schoolpay website) under ACCESS BANK and the Payment Gateway, use the following steps:

- (i) Go to the ECZ Web Portal (systems.exams-council.org.zm)
- (ii) Click on option 7 “ONLINE PAYMENT (PAYMENT GATEWAY)”
- (iii) On the top-right corner of the screen, click on the menu icon (hamburger icon)
- (iv) Click on “Download Receipt”

- (v) Enter the exam number or reference number, together with the Captcha, then click on the “Download” button.

17.0 SUBMISSION OF CANDIDATE REGISTRATION REPORTS

Only provisional candidate registers printed after verification and signed by the candidates should be submitted to the Examinations Council of Zambia together with Special Educational Needs Reports, Centre subject totals and Payment Reports for each Centre.

- 17.1 Heads of Schools/Centres shall deliver Candidate Registration Reports to the District Education Board Secretary by **Friday, 7th March, 2025**.
- 17.2 The District Education Board Secretary will deliver the Candidate Registration Reports to the Provincial Education Officer by **Friday, 14th March, 2025**.
- 17.3 The Provincial Education Officer will deliver Candidate Registration Reports and accompanying documents to the Examinations Council of Zambia from **Monday, 17th March, 2025 to Friday, 21st March, 2025**.

